



The information below will be available to all fellowship applicants. Please type or paste responses directly into boxes, which will expand to fit.

Organization name:	Atlas Preparatory School Colorado Springs, CO		
Location (city/state):			
Organization's website:	Atlasprep.org		
Yearlong I (June 2018	Fellowship -May 2019)	X Summer Fellowship (June-August 2018)	

Organization Mission/Goals (100 words or less):

May include a bulleted list of priorities or initiatives, in addition to mission statement.

Atlas is a unique, public school experience that goes beyond a traditional educational environment by offering additional supports both inside and outside of school. Atlas seeks to create a more stable and supportive environment for students and families. Our mission is to empower all students to experience a life-long pursuit of self-fulfillment though education, character, and community.

Title of PIFP Fellow:Community Programs Fellow

Primary responsibilities of PIFP fellow (bulleted list; 100 words or less):

Atlas Preparatory School's environment welcomes applicants who are relentless in their aim to help Atlas promote and connect our vision and mission to the

community at large. Below are some of the tasks required:

□ Communicate with prospective families to arrange tours, facilitate enrollment, proctor placement tests, and new student orientation

Assist in the on-site Food Pantry that serves our families each week during the

summer

 $\hfill\square$ Identify local nonprofit organizations to create partnerships and establish resources for families

 $\hfill\square$ Assist with marketing through the creation of social media, radio ads and promotional materials

 \Box Assist with the planning and execution of Atlas Prep family events

 $\hfill\square$ Assist with a variety of administrative and operations tasks related to new student enrollment

Qualifications sought in PIFP fellow (bulleted list; 50 words or less):

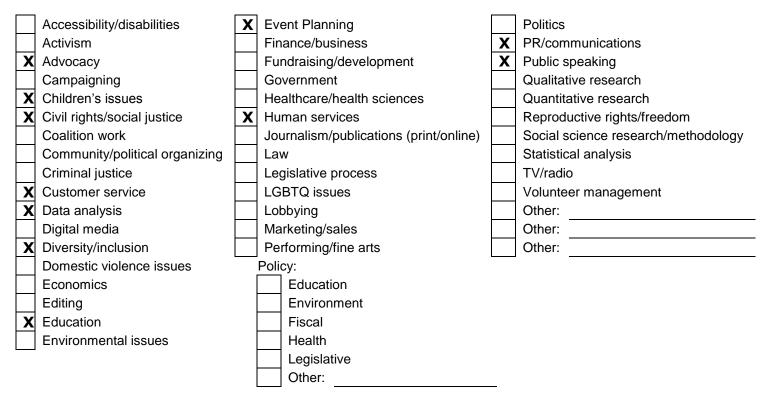
Include **Required** and **Preferred** sections, if applicable.

Embody the characteristics that the school wishes the students to uphold, especially respect, excellence, authenticity, curiosity, hard work, and professionalism.
Demonstrated ability to work well on a team, especially with parents and community members.

□ Flexibility and initiative necessary to contribute to a start-up organization.

- □ Professional demeanor and passion for working with at-risk students and families.
- □ Spanish language skills preferred

Areas of skill/experience/background required in PIFP fellow:



Technology skills required in PIFP fellow:

	Adobe Creative Suite (Acrobat, InDesign, PhotoShop)		Graphic design <i>(infographics, etc)</i>
	Blog platforms <i>(WordPress, Blogger)</i>	x	Microsoft Office Suite (Word, Excel, PowerPoint)
X	Database management (Salesforce, GiftWorks, Wild Apricot)		Video/film production
x	Digital marketing/outreach (<i>Twitter, Instagram, Facebook, etc</i>)		Website design/management (WordPress, SquareSpace, etc)
	E-newsletter platforms (MailChimp, Constant Contact, Vertical Response)		Other:

